

LOK MAHAVIDYALAYA WARDHA

IQAC Meeting Minutes 2016-17

Meeting on 4th Oct 2016

Time: 11.30 am

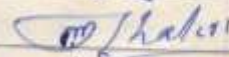
The meeting of IQAC with teachers is called upon on 04 Oct 2016 at 11.30 am in college office. The agenda for the meeting has been put forth for the discussion:

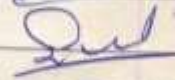
1. Sanctioning the minutes of the meeting held on 11/03/2016
2. Feedback on A&AR 2016
3. Discussion and recommendation for quality ~~at~~ improvement
4. Other matters with the permission of the chairman

The following IQAC members & teachers participated in the meeting:

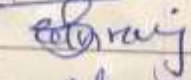
1. Hon'ble, Dr. G. J. Kotewar
2. Hon'ble, Shri. M. V. Thakre
3. Hon'ble Shri. Gourishankar Tibdiwal
4. Dr. S. C. Maheshwarj
5. Prof. Dr. R. M. Jadhao
6. Prof. Dr. V. N. Betal
7. Prof. Dr. Savita S. Ganraj
8. Prof. Dr. Anil Suskat
9. Prof. Dr. Avinash Sahurkar
10. Prof. Manohar Pimpale

 4.10.16

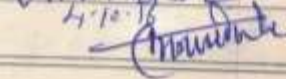










 4.10.16



- 11 Prof. Dr. Vilas Bhimanwar
- 12 Prof. S. M. Manekar
- 13 Prof. Mohan Sonustekar
- 14 Prof. Bhaskar Walke
- 15 Prof. Sau. Sonali Bansod
- 16 Prof. M. G. Sahare
- 17 Dr. Sau. P. S. Tayde

Chomanikar

M. S.

B. S. W.

Bansod

Amal -
J. S. Sahare

ATLAS
Proceeding of the Meeting
held on 4th Oct 2016

PAGE NO

The meeting began with the welcome address by IQAC, co-ordinator Prof. M. G. Sahare. Principal, Dr. P. S. Tayle delivered the introductory note of the meeting. She pointed out the notable achievements and shortcomings during the academic session-2015-16.

Matter ①:

Prof. M. G. Sahare, IQAC, co-ordinator read the minutes of the last meeting held on 1st March 2016 and the proceeding was approved unanimously by all the members.

Matter ②: Feedback on AQAR-2015-16

The detailed filled in AQAR was reviewed by the members. The inputs in entire proforma was verified, discussed and sanctioned with the necessary modifications. Likewise, the AQAR 2015-16 has been sanctioned and recommended to forward to NAAC, Bangalore, for further procedure.

Matter ③: Discussion & Recommendations for Quality Improvement.

The issue of record maintenance was discussed and Hon'ble Dr. G. J. Kotewar suggested to produce the files of activities along with photos and newspaper cuttings of different heads before the commencement of the meeting of IQAC. He

also advocated to enclose the Index of activities on the front page of the file. Hon'ble Shri. M. V. Thakare advised to highlight the achievements of institution and students in media. He further added that focus in media will certainly help us to build the faith and confidence of the students and society. This activity may help to bring in more positive goodwill from society and industry.

Dr. G. J. Kotewar suggested to collaborate with Granthalaya Bangh, Wardha district, so that the students may get additional benefits. He also stated that the collaboration with the other institutions like Satyanarayan Bajaj Granthalaya Wardha, Nagpur Division Vachan Vikas Prakash Wardha District Library Association etc. The Principal, Dr. P. S. Tayde agreed to execute on the proposal and informed about the MoU with Daksh Foundation, Hon'ble Shri. G. S. Tibdimal proposed to motivate the teaching & non-teaching staff to attend the workshop & training courses. In a response, Dr P. S. Tayde furnished the details about the workshops & training sessions attended by the employees. Hon'ble Shri. M. V. Thakare suggested to maintain the record of the same.

Hon'ble Dr. G. J. Kotewar proposed to extend the academic guidance to the students of Highschool and Jr. College. ~~student fee~~ further added that at least weekly or monthly sessions can be organised to strengthen the IRRs.

Prof. Dr. Raviv Jadhav suggested to conduct the college/intercollegiate level Debate/Speech competitions and Seminars. All the teachers provided that the college level seminars are being organised every year. They further, assured to conduct the intercollegiate level competitions.

Principal, Dr. P. S. Tayde assented the need of strengthening the research activities. She recommended to initiate the half-yearly Interdisciplinary Research Journal. She assigned the responsibility to the Research Committee of the college.

④ Other matters:

No matters were suggested for the discussion. At last, Prof. M. N. Pimpale proposed the vote of thanks.



Principal
P. S. Tayde

Lok Mahavidyalaya,
WARDHA.

ATLAS
IQAC Meeting on 26 Oct 2016

PAGE No.

The meeting of IQAC with non-teaching staff is summoned on 26th Oct 2016 at 11.00 am in college office. The agenda for the meeting is as given below:

1. Reading & sanctioning of the Minutes of the last meeting held on 4th Oct 2016
2. Planning for improvement in office services
3. Issues relating to the optimum utilization of resources.
4. Record maintenance
5. Other matters.

The following members of IQAC & staff participated in the meeting:

1. Hon'ble, Dr. G. J. Kotewar
2. Hon'ble shri. M. V. Thakare
3. Hon'ble shri Gourishankar Tibdiwal
4. Prof. Dr. Rajiv Jadhao
5. Prof. Dr. V. N. Betal
6. Prof Dr. Suchitra Patne
7. Prof Dr. Anil Surkat
8. Prof Dr. Avinash Sahurkat
9. Adv. Amol Kotambkar
10. Prof. M. G. Sahare
11. Shri. V. S. Vitce
12. Shri. S. M. Kale

26-10-16

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26-10-16

- 13 Shri. Sunil Kasatwase
- 14 Shri. Prafulla Dasne ~~Dane~~
- 15 Shri. Anwar Khan ~~Shri~~
- 16 Shri. Devendra Nagsale ~~Shri~~
- 17 Shri. Ashok Hingankar
- 18 Shri. Sudhakar Gambharwar ~~Shri~~
- 19 Ku. Gayatri ~~Shri~~ Mahtwale
- 20 Principal Dr. P-S. Tayde ~~Shri~~
- 21 S.M. Kote ~~Shri~~
- 22 V.S. Chitke ~~Shri~~

ATLAS
Minutes of the Second Meeting of IQAC,

Venue: Principal's Office

Date & Time: 26/10/2016 at 11:00 am.

The agenda of the meeting:

A-1 - Confirmation of the minutes of the IQAC meeting held on 4/10/2016

A-2 - Planning for improvements in office services.

A-3 - Discussion on the Issues related to the optimum utilization of resources

A-4. Official record maintenance

A-5 - Other matters.

Principal, Dr. Pushpa Tayde welcomed all the members & delivered the introductory note.

Item No 1: Confirmation of the minutes of the IQAC meeting held on 4/10/2016.

The minutes of the meeting of IQAC held on 4 Oct 2016 is placed before the IQAC for confirmation

The minutes of the IQAC meeting was approved by the committee.

Item No. 2 - Planning for the improvements in office services:

Mr. V. S. Vikey provided the detailed information on office services, the nature of work distribution, feedback system and the issues emerging at the eleventh hour.

Honible Dr. Kotewar showed the concern over the overburden of the office work on the existing ~~ex~~ staff. He proposed to appoint the office employee on contract basis in order to bring in effectiveness and accountability in the official work. Principal, Dr. P. S. Tayde consented to appoint the computer operator in the office.

Honible Shri. M. V. Thakare proposed to make the official work fully computerized.

A-3 Optimum Utilization of Resources:

Office Superintendent, Mr. V. S. Vitkey provided the information on available resources in the office and in other department. Principal, Dr. Tayde furnished the information about the efforts being taken for the maximum utilization of computers, space and other infrastructure. She also provided the information of the expenditure incurred on the repairing and maintenance of the computers, printers and other equipments. Each counter is facilitated with a computer with an internet connection and printer. She also stated that each and every ~~at~~ work is being done on computer.


A-4 Official Record Maintenance:

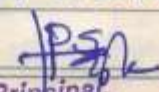
Office superintendent, Mr. V. S. Vikey stated that the necessary data viz. number of admitted students, categoriwise distribution, results, their contact no. their scholarship related data, and the data to be uploaded on university portal and on AISHE portal is being imported from CMS which is operative in the college office. All the data is stored in computer storage device and in black & white. He further stated that the data is provided instantly whenever the requirement is on behalf of the teachers or other govt departments.

A-5 Other matters:

Hon'ble Dr. Gajanan Kotewar suggested to take feedback on administration and official activity so that to develop insight in the administrative chain and its activity. He expressed the hope that this healthy practice will help us to bring more updation in the office work.

Meeting ended with a vote of thanks proposed by Prof. M-G. Sahare


CIAC Co-ordinator


Principal,
Lok Mahavidyalaya,
WARDHA.

THIRD MEETING

ATLAS

Date: / /

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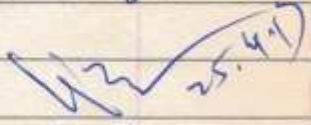

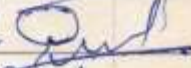



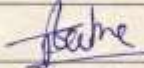
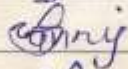

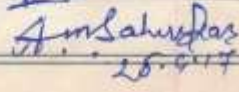
Date & Time : 25/04/2017 at 8.00 am.

Venue : Principal's office, Lok
Mahavidyalaya, Wardha

Agenda:

- ① Confirmation of the minutes of the meeting held on 16 Oct 2016.
- ② Review of Annual Activity Report (ATR) 2016-17
- ③ Chalking out the Plan of Action for 2017-18
- ④ Re-constitution of IQAC
- ⑤ Other Matters

The members available for the meeting:

- 1) Hon'ble Dr. G. J. Kotewar 
- 2) Hon'ble Shri. M. V. Thakre 
- 3) Hon'ble Shri. Gourishankar Tibdiwal 
- 4) Principal Dr. Pushpa S. Tayde 
- 5) Dr. S. C. Maheshwari
- 6) Prof. Sunil D. Patne 
- 7) Prof. Dr. Rajiv Jadhao 
- 8) Prof. Dr. V. N. Betal
- 9) Prof. Dr. Suchitra S. Patne 
- 10) Prof. Sarita S. Ganraj 
- 11) Prof. Dr. Anil Surkar 
- 12) Prof. Dr. Arinash Sahurkar 

- 13) Prof. S. M. Mankar
- 14) Prof. ~~S.~~ Mahohar Pimpale
- 15) Prof. Dr. Vilas K. Bhimanwar
- 16) Prof. Mohan Somurkar
- 17) Prof. Bhaskar Walke
- 18) Prof. Sonali Bansod
- 19) Prof. Mahendra Sahare
- 20)

~~Dr. Mahohar Pimpale~~
~~BK~~

~~Sonali Bansod~~
~~Hale~~

		computers	
3. Plan of Action for the year 2017-18	Hon'ble, Shri. G. S. Tibdiwal	<ul style="list-style-type: none"> Set up a gymnasium Installation ICT based classrooms Apply for MoU with Nisarg Seva Samitee, Wardha 	- Principal assured to initiate in 2017-18
	Hon'ble, Dr. G. J. Kotewar	<ul style="list-style-type: none"> Provision for the space for gymnasium Need to bring co-ordination in the mechanism Book Exhibition 	<ul style="list-style-type: none"> - in Progress - Initiated the process - in session 2017-18 - in session 2017-18 - in session 2017-18
	Dr. P. S. Tayde	<ul style="list-style-type: none"> -MoU with: Vivekanand Kendra, Kanyakumari-branch- Wardha for extending social services in collaboration - Mahalaxami Mahila Gruh Udyog, Deoli, Dist: Wardha for on-job training and field visits. 	<ul style="list-style-type: none"> - Initiated the process - in session 2017-18
	Prof. Sunil Patne	<ul style="list-style-type: none"> Put forth the point for discussion about introducing the Short Term Value Added Courses for students & proposed to initiate the procedure for the same on the recommendation of College Development Committee in its meeting held on 27th March 2017. 	<ul style="list-style-type: none"> - The following courses are proposed for the session 2017-18. - Value Added Course in Functional English

Subject/Matter	Matters brought forward by/Suggestions by	Outcome of Discussion	Action taken
Welcome and Introductory Address	Dr. P. S. Tayde	Introduced the activities undertaken and threw light on the action plan for the next NAAC assessment	
1. Confirmation of the Minutes of the meeting held on 16 Oct 2016	Pro. M. G Sahare	Reading and discussion of the Minutes of the meeting held on 16 Oct 2016 was held	Confirmed unanimously
2. Review of Annual Quality Assurance Report 2016-17 (AQAR)	Hon'ble, Dr. G. J. Kotewar	<ul style="list-style-type: none"> Review of activities, record preparation Coverage of the activities of the college The negative points be focused Increase the number of college students in Grammar Course for Competitive Exam 	<ul style="list-style-type: none"> - prepared files - published news - Incorporated in Action plan 2017-18 - Prof. Pimpale assured to increase in session 2017-18
	Hon'ble, Shri. M. V. Thakre	<ul style="list-style-type: none"> Efforts should be augmented for response from students Appreciated the endeavour to undertake English Grammar Course for Competitive Examination for students Update the computers and purchase new items/ 	<ul style="list-style-type: none"> - Students are being counselled - Computers are repaired and order for 7 new monitors is being placed - In progress

LOK MAHAVIDYALAYA, WARDHA
 Bachelor Road, Wardha 442001
 NAAC Accredited 'B'Grade

IQAC Meeting- Date: 25/04/2017 Time: 8.00 am

		<ul style="list-style-type: none"> Explained the need and importance of Value Added Courses for the students. Prof. Patne also held that the students completing regular university degree programme can appear for these short term courses which will enable them to enrich their life skills. It is also proposed to plan and design the Value Added Courses as per the direction of College Development Committee. 	Grammar - Income Tax - Business & Communication Skills - Online Banking and Digital Marketing - Computer Skills and Internet Surfing - Women Rights - Stitching and Embroidery - Writing Skills - Human Rights The decision was communicated to the Staff Council to plan and to execute the decision in concerning BoS.
4. Reconstitution of IQAC		The decision is being taken in the meeting of College Development Committee	

LOK MAHAVIDYALAYA, WARDHA
 Bachelor Road, Wardha 442001
 NAAC Accredited 'B'Grade

IQAC Meeting- Date: 25/04/2017 Time: 8.00 am

5. Other Matters with permission of Chairman		No matters were put forward for discussion. The meeting adjourned due to time restrains. The Chairman asked to hold meeting for the remaining matters i.e. remaining Action Plan for 2017-18 and other matters.	
Vote of Thanks		Vote of thanks proposed by Prof. M. N. Pimpale	


 IQAC Co-ordinator



Principal

 Principal,
 Lok Mahavidyalaya,
 WARDHA.