

LOK MAHAVIDYALAYA WARDHA

IQAC Meeting Minutes 2014-15

28/08/2014

BAJTA

ATLAS

28/08/2014

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The IQAC summoned the meeting on 28th August 2014 at college at 4.00 PM. The following members participated in the scheduled meeting:

- 1) Hon'ble, Dr. G. J. Kotewar
- 2) Hon'ble, Shri. M. V. Thakre
- 3) Shri. Gourishankar Tibdiwal
- 4) Prof. S. D. Patne
- 5) Prof. Dr. R. M. Jadhao
- 6) Prof. Dr. V. N. Betal
- 7) Prof. Sou. S. S. Patne
- 8) Prof. Sou. S. S. Ganraj
- 9) Advocate Amol Kotamkar
- 10) Dr. Kishor Rewatkar
- 11) Prof. M. G. Sahare
- 12) Principal Dr. P. S. Tayde

28/8/14
Shri. Thakre

Jadhao

Patne

Amol
Kotamkar



**Lok Shikshan Prasarak Mandal, Wardha's
LOK MAHAVIDYALAYA, WARDHA**

Accredited 'B' Grade by NAAC

Internal Quality Assurance Cell

Proceedings of

the meeting held

on

28th August 2014



Principal, Dr. Pushpa S. Tayde welcomed all the members present in the meeting on 28th August 2014.

At the outset of the meeting, Prof. M. G. Sahare, Co-ordinator of IQAC, read the proceeding of the last meeting on 31st August 2013. All the members unanimously sanctioned the minutes. All the members congratulated the principal and her team for expected outcome of the NAAC assessment and accreditation of 'B' grade.

Peer Team Report was reviewed then and discussion was held on recommendations and suggestions given. Hon'ble, Shri. M. V. Thakre proposed to strengthen research activities and also stated that details regarding research should be provided. Principal, Dr. P. S. Tayde responded informing that six faculty members are PhD holders, 8 faculty members have M.Phil degree and near about all the teachers registers for PhD degree. She further said that the college will emphasise to undertake research projects and submit to UGC to incur grants. Hon'ble, Dr. G. J. Kotewar asserted to organise at least one national level seminar/conference during each academic year. He further asserted to conduct one day inter-collegiate seminar on Financial Budget of the State and Central Govt. Prof. Dr. R. M. Jadhao proposed that the college can seek opportunity to initiate recognised research centre. He further contended that to popularise use of ICT in teaching, all necessary amenities should be provided to teachers. He further devised that a responsibility to install and avail the LCD projector ready on stipulated time may be shouldered to one person, a teacher who informed in advance about his session may be facilitated it without any obstacle and without wasting time.

Hon'ble, Shri. M. V. Thakare suggested to initiate Village Adoption Scheme to execute extension activities more efficiently. He further asserted that all the issues shrouding in rural area should be addressed, action plan should be at hand at the beginning of each academic session. Hon'ble Dr. G. J. Kotewar contended that college may prepare the list of villages from its students belongs. He further suggested selecting ten villages to identify issues, so that survey can

Dr. R. M. Jadhao reported that to enhance quality and to promote quality culture, students along with teachers should be felicitated for their distinguished achievements in exams, sports, cultural activities and other fields. He further continued that college should distribute prizes, certificates and letters of appreciation. Principal, Dr. P. S. Tayde assured to arrange felicitation ceremony before Diwali Vacation.

Prof. Sunil Patne proposed that existing Study Circles in the college should be made proactive. He further said that curricular, co-curricular and extra curricular activities must be regularised, guest lectures, field visits, survey, study tours, etc conducted during the session. Prof. Mrs. Suchitra Patne suggested conducting 'User Orientation Session' for students to enable them to identify functioning of library and effective of use library as well as management of information. Principal, P. S. Tayde informed about grant Rs 3,00,000/- received by college for functioning of IQAC and proposed to purchase a Computer, a Printer cum Scanner, a pen drive and stationery. She also informed about honorarium of Rs 1000/- per month payable to IQAC co-ordinator. Prof. M. G. Sahare urged all the members to give feedback and suggestions on Perspective Plan of the College to be prepared by IQAC. All the members assured to look into the matter and give the same until the next meeting of IQAC to be held in the first week of October 2014. The meeting concluded with vote of thanks proposed by Prof. M. G. Sahare.




Co-ordinator

IQAC


Principal

Principal,
Lok Mahavidyalaya, Wardha
WARDHA.

17/10/14

IQAC MEETING

17/10/2014

ATLAS

Date: / /

Time: 3.00 pm

The IQAC, Lok M.V. Wardha summoned the meeting on 17th Oct 2014 at 3.00pm at college office. The following members participated in the scheduled meeting:

- 1) Hon'ble Dr. G. J. Kotekar
- 2) Hon'ble Shri. M. V. Thakare
- 3) Shri. Gowrishankar Tibdiwal
- 4) Prof. S. D. Patne
- 5) Prof. Dr. R. M. Tadhas
- 6) Prof. Dr. V. N. Betal
- 7) Prof. Sou. S. S. Patne
- 8) Prof. Sou. Sasita S. Gamsaj
- 9) Prof. Dr. S. V. Surkar
- 10) Prof. Dr. A. M. Sahulkar
- 11) Prof. Dr. Kishore Rewatkar
- 12) Adv. Amol Kotamkar
- 13) Prof. M. G. Sahane
- 14) Principal Dr. Pushpa S. Tayde.

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Proceeding of the Meeting of IQAC

held on 17th Oct 2014 at 3.PM.

Principal Dr. P. S. Tayde delivered welcome & introductory address of the meeting. Prof Mahendra Sahare read the proceeding of the last meeting held on 28th August 2014. All the respected members approved the proceeding unanimously.

Principal, Dr. P. S. Tayde informed about the initiatives taken by college to improve academic and curricular status. She reported that ~~the~~ initiatives regarding Career Oriented programmes, syllabus, tests, co-curricular programmes, felicitation and ~~organisations~~ proposals sent for national conference.

Honible, Dr. Kotewar suggested to organise One Day Regional level conference on 'Financial Budget' of state & Central Govt'. He further added that the college may invite guest speakers and resource persons from regional places to cut the expenses.

Principal, Dr. P. S. Tayde informed that ~~some~~ some non grant courses like music, psychology, FP, ~~had to~~ at UG level had to be closed and M.A. Geography, M.A.

Home. Eco, M.A. - English, M.A. Political Science
M.A. - History are discontinued due to
non conformity with the RTM, Nagpur
University norms.

She further told that the strength
of B.Com I is extended upto 246 by
taking advantage of 25% extra students
in the each class. B.A I is fully
enrolled in RTM, Nagpur University.

The principal also informed that
average 40% syllabus is covered by
teachers in the classroom, however,
moreover, extra classes will be conducted
during Diwali vacation to decrease
the drop out rate of the students.

However, she added that no
expected number of students enrolled in
M.A & M.Lib courses.

Principal informed about the future
undertakings by the institutions. She
told that students mentoring support
cell will be made proactive, filling
in 100% exam forms, all the tidbits
and events' information will be conveyed
to the students by subscribing smsdotcom.
mass message system, more proposals

for Major/Minor Research projects, etc.

Dr. Kishor Rewatkar enquired about the students support & progression & suggested to strengthen the students support & progression mechanism. He also suggested to introduce & strengthen the best practice to improve teaching learning & evaluation process.


Hon'ble Dr. G. J. Kotewar proposed the Village Adoption Scheme and suggested to call upon dignitaries from different fields to guide the course of action.

Principal Dr. P. S. Tayde informed about the UAC grant sanction to the institute. She further told that Rs 6,20,000/- is received and also informed that the grant received is to be spent on maintaining books, equipments, conference/seminar travel and registration fees etc. She assured to install water purifier before the start of the second term. She also informed about the grant received Rs, 3,00,000/- to establish & run IQAC in the college.

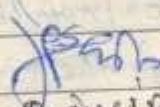
Dr. Kotewar sir suggested to conduct the interactive session at Jr.

college to improve the quality in education. Dr. Kishore Rewatkar suggested to establish Placement Cell in the college. He also suggested to introduce the practice of self-appraisals and peer appraisals. He also suggested to invited subject experts, retired professors to guide the existing faculty members regarding teaching tips & research. He also suggested to seek sponsorship for multiple activities viz. Rotary club, Lion's club etc. He suggested to ~~organise~~ workshops of 7 days. He suggested organise 7 days workshops which will help to accredit in the college profile.

At last the vote of thanks are proposed by Prof. Mahendra Sahare.

IQAC Co-ordinator





 Principal
 Lok Mahavidyalaya,
 WARDHA.

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The IQAC, Lok Mahavidyalaya, Wardha called upon the meeting on 9th March 2015 at 10.00 AM at college office. The following members participated in the said meeting:

- 1) Hon'ble Dr. G. J. Kotewar
- 2) Hon'ble Shri. M. V. Thakare
- 3) Shri. Gourishankar Tibdiwal
- 4) Dr. S. C. Maheshwari Sir
- 5) Prof. S. D. Patne
- 5) Prof. Dr. R. M. Tadhae
- 6) Prof. Dr. V. N. Betal
- 7) Prof. Sou. S. S. Patne
- 8) Prof. sou. S. S. Ganraj
- 9) Prof. Dr. A. V. Surkar
- 10) Prof. Dr. A. M. Sahurkar
- 11) Adv. Amol Kotamkar
- 12) Prof. M. G. Sahare
- 13) Principal Dr. P. S. Tayde.

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Proceeding of the Meeting held on 9th March
2015. at 10.00 Am.

The meeting began with the welcome address and introductory note by Principal Dr. P. S. Tayde.

Matter ① Prof M. G. Sahare, IQAC Co-ordinator, read the proceeding of the last meeting, the proceeding was approved by all the members unanimously.

Matter ② Academic Audit :

Principal Dr. P. S. Tayde furnished the detailed information on academic activities held during the session. She threw light on teaching in classroom, test exams, extra classes conducted, use of ICT etc in e-teaching-learning-process. She also outlined the satisfactory participation and publication of research paper by faculty members. Prof. S. M Mankar highlighted the achievements of Sports & Physical Education department. He told that 8 students played at national level tournament and 12 students on state & University level tournaments. Feedback on teaching-learning process and administration were analysed. Teaching-learning feedback was found

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satisfactory while few feedback on general administration & campus cleaning recorded on average level.

Former Principal, M. V. Thakare proposed to improve and update feedback mechanism. He stated the need to involve the entire students community in feedback mechanism. Moreover Hon'ble Dr. Kotewar suggested to undertake micro-level analysis of feedback.

Dr. S. C. Maheshwari noted the need of improvement on the findings of feedback. He further emphasized that the stakeholder should be aware of the issues found during feedback, issues should be resolved, graph should be lessened day by day.

Matter ③ Infrastructural Upgradation:

Principal, Dr. P. S. Tayde informed about the upgradation in existing infrastructural facilities - water purifying system installed, increase in reading room sitting capacity, increase in hours of reading from 8.00 am to 7.00 pm including holidays.

Matter (4) Closure of Non-grant course.

Principal Dr. P. S. Tayde stressed the need of closure of Non grant courses due to insufficient or shortage of admissions in the courses. She provided the information that B. A. Optional subject (Mus, F.D, Philosophy, Gandhian Thoughts, Psychology) have been closed during the session. She further stated that PG courses: M. A. - Eng, Pol, H. Eco, Geography, have been closed and no admission would be taken into the courses from next academic year.

Matter (5) Recommendations for Quality Enhancement:

Dr. S. C. Maheshwar showed a concern about the pass percentage and dropout rate. He proposed the mechanism of academic audit to be initiated. The comparative analysis of the results, drop out rate etc must be undertaken to have insight into it. The teachers role & responsibilities have been underlined by him. The need of extra efforts on behalf of teachers has been pointed out by him.

Suggestions: ① Teacher should maintain record of extra efforts taken in teaching-

- Learning and evaluation process.
- Record of Teacher-students seminar.
- Maintaining record of ICT use
- Monthly meeting with teachers
- Guest lectures to enrich students knowledge.
- Emphasised the ~~1~~ routinized work - spoken English and COB.
- Increasing number of activities every year.
- Advised to seek help from Alumni and other relatives to guide and orient students.

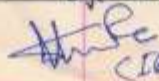
Hon'ble Dr. Kotewar Sir suggested to assign programmes to HODs & depts and seek feedback for the same in each mo at the end of the month. He further suggested to present record of the activities held at the meetings. Activities will be reported by each member in the meetings.

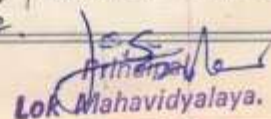
Principal Dr. P.-S. Tayde told that the proposal for COP has been sent to U&C for approval.

Matter ⑥ Other :

Prof. Sunil D. Patne suggested to strengthen and to make proactive Career Counselling & Placement cell.

At the conclusion, vote of thanks were offered by Prof. M.-G. Sahare.


(C&AC Coordinator)


Lok Mahavidyalaya.

