



Lok Shikshan Prasarak Mandal, Wardha's
LOK MAHAVIDYALAYA, WARDHA

Accredited 'B' Grade by NAAC

Internal Quality Assurance Cell

AQAR 2015-16

Submitted to
National Assessment and Accreditation
Council, Bangalore

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

LOK MAHAVIDYALAYA, WARDHA

1.2 Address Line 1

Bachelor Road

Address Line 2

Pratap Nagar

City/Town

Wardha

State

Maharashtra

Pin Code

442001

Institution e-mail address

principal@lokmv.edu.in

Contact Nos.

07152-242580

Name of the Head of the Institution:

Dr. Mrs. Pushpa S. Tayde

Tel. No. with STD Code:

07152-242580

Mobile:

09423119221

Name of the IQAC Co-ordinator:

Mahendra G. Sahare

Mobile:

09403098804

IQAC e-mail address:

principal@lokmv.edu.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

NAAC/WR/MHCOGN 11824

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/01/RAR/35

1.5 Website address:

www.lokmv.edu.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	62.30	2004	2009
2	2 nd Cycle	B	2.20	2014	2019
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

11/07/2005

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR -2014-15 submitted to NAAC on 12 – 10- 2015
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

--

2.3 No. of students

--

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

--

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

:

01

2.11 No. of meetings with various stakeholders:

No.

01

Faculty

01

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Planned the yearly academic calendar
2. Planned the academic & non-academic activities
3. Analysed the output and feedback
4. Suggested the plan for the future task

2.15 Plan of Action by IQAC/Outcome : **Refer to point 7.2**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body - IQAC

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	06	--	--	--
UG	02	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	01	--	--	--
Others (YCMOU)	UG = 02 PG=02 MBA, M.A. (Marathi)	--	--	--
Total	13		--	--
Interdisciplinary	--	--	--	--
Innovative	--		--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	--
Annual	06

1.3 Feedback from stakeholders*

(On all aspects)

	Alumni	<input type="checkbox"/>	Parents	<input type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>		

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1. Syllabus of B. A. Part Two is revised by RTM, Nagpur University.
 2. Syllabus of B. Com Part Two is also revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details. - No

--

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	05	09	00	01 Principal

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

CHB

29

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	05	12	04
Presented papers	03	05	02
Resource Persons	01	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|---|
| <ol style="list-style-type: none"> 1. Use of ICT (PPT, LCD, OHP, Internet, Etc. in teaching- learning, Presentation and interactive sessions of students, Guest Lectures, field visits, survey by Geography department etc 2. Teacher's Study Material (Soft Copy- PPT/PDF Presentation) is shared with the students. 3. Documentary films on important issues related to the curriculum are shown to the students |
|---|

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Tests and terminal exams were conducted by college at par with the pattern of University Exam. The results were communicated instantly & the weaker students were counselled and guided.
- Open book class tests are also organised.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

04

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Sr. No.	Course /Programme	Appeared	Pass	Pass Percentage %
1	B. A. I	344	42	12.21
2	B. A. II	203	25	17.32
3	B. A. III	87	45	51.72
4	B. Com I	199	12	6.03
5	B.Com II	110	17	15.45
6	B. Com III	71	40	56.33
PG				
07	M. A. I (Marathi)	10	08	80
08	M. A. I (Marathi)	04	01	25
09	M. A. I (History)	023	10	43.48
10	M. A. I (Economics)	16	01	6.25
11	M. A. II (Economics)	05	05	100
12	M. A. I (Sociology)	33	21	63.64
13	M. A. I (Psychology)	27	06	22.22
14	M. A. II (Psychology)	04	03	75
15	B. Lib & ISc	39	06	15.38
16	M. Lib & Isc I	05	00	00
17	M. Lib & Isc II	15	15	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC monitors & supervises the teaching-learning process.
2. It motivates the use of ICT in teaching –learning.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01 STC
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	01	00	00
Technical Staff	00	00	00	01

Criterion – III 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC promotes faculty members to register for PhD.
- It also motivates attendance and presentation of research articles in conference and seminar.
- Sanctions ODL for faculty to attend seminar, conference and workshops.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	05	--
Non-Peer Review Journals	01	06	--
e-Journals	--	--	--
Conference proceedings	01	06	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	--	--	--	--	--
	Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

- Prof. Sau. Suchitra Patne is awarded PhD degree by the university.

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: College Level: 224 Boys= 59 Girls= 165

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.22 No. of students participated in NCC events: N.A.

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

N. A.

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="00"/>		
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="7"/>	Any other	<input type="text"/>

3.26 Major extension activities and Institutional Social Responsibility during the year 2015-16

1. NSS Department organised the Poster- Drawing Competition, Drawing Competition, Slogan Competition on 'HIV AIDS Awareness' on the occasion of International Youth Day on 12th August 2015.

2. NSS students cleaned the college campus on the eve of Independence Day. After the cleaning, a lecture of Prof. Sachchhil Sonone on awareness about the cleanliness and sanitation was conducted.

3. NSS Students participated in "Sadbhavana Pandharwada' during 20th August to 5th Sept 2015 in which various Programs – Street Plays, Rallies, debates were organised to enlighten and aware the public on different issues.

3. College Students organised the Literacy Rally on International Literacy Day , 8th Sept 2015.

4. On 2nd Oct 2015, International Non-Violence Day was celebrated. In order to inculcate the respect for manual work Campus Cleaning was done by the students and tribute was paid to the Father of Nation Mahatma Gandhi. Students delivered the speeches on the life and works of Mahatma Gandhi.

5. The college students participated in HIV-AID Public Awareness Programme organised by District Hospital, Wardha on 1st December 2015 on Aids Day. The director of Nobel Education Institute, Sau. Shende guided the students.

6. NSS Unit of the college organised the Seven Day Residential Camp from 15 to 21 Jan. 2016 at Narsai Mata Temple , Anji. The volunteers organised rallies to aware the residents of the Village on issues of Social, Political, Sanitation, Literacy, Women Health & Security etc. The students especially guided and sensitised the villagers insisting to construct and use the toilets. With the collaborative assistance of Clean Water Supply Department of Zilla Parishad Wardha, NSS unit undertook the survey of water supply mechanism in the villages and guided villagers on the importance of clean water and its savings.

7. Students of the college participated in ‘Clean India Mission’ and undertook cleaning of various parts of Wardha city on 31st January 2016.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	33697	--	--	33697
Class rooms	32	--	--	32
Laboratories	05	--	--	05
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	01 Printer	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	12500/-	College Fund	
Others (Chairs, Fans, Coolers, Desk-Benches, Sports equip. Etc.		4,16,368=00	College Fund	

4.2 Computerization of administration and library : Yes

1. Administration – fully computerised (CMS, MIS software are operative in office)
2. Online admission, online scholarship, enrolment, Exam forms and online Sevaarth Salary etc are being functioned with computerised administration.
3. Library – Fully Computerised (Libman, Kiosk are used for functioning)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12089	--	1299		13388	2844975
Reference Books	1200	--	31		1231	813306
e-Books	--					
Journals	05	--	02	--	--	--
e-Journals	--					
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	28+ 12 (Laptops)	12	00	03	00	08 + 1 (Laptop)	04+ 11 (Laptops to teachers)	01
Added	00	00	00	00	00	00	00	00
Total	40	12	00	03	00	09	15	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Free internet facility for Teachers and students in computer lab
- MIS and AISHE handling and operating training workshop organised by RTM, Nagpur University was attended by Nodal Officer, Prof. M. N. Pimpale
- Training related to Generating and Filling in Online Exam forms conducted by University was attended by non-teaching staff.
- Workshop on ‘Maharashtra Govt. Sevaarth Salary’ organised by the office of Joint Director, Higher Education Dept, Nagpur was attended by the Principal, teachers and concerning clerk
- Workshop was organised for students on ‘**Email Creating & Operating**’ by Deptt. of

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.28,500
ii) Campus Infrastructure and facilities	0.78201
iii) Equipments	0.22550
iv) Others	0.018
Total :	1.31051

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarship & Free ship facility to SC/ST/OBC and Minority students.
- Concession in tuition fee, easy instalment of admission fees
- College Magazine & prize & certificate distribution for students' achievement in Academic, Cultural and Sports Activities.
- Extra Classes & Field Visits
- Track suits, nutritional food and TA are offered to Sports students.
- Students Support and Mentoring Cell is proactive to provide Psycho-social support to the students.

5.2 Efforts made by the institution for tracking the progression

- Regular staff meetings
- Result evaluation & academic audit
- Regular feedback from students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
1129	186	00	00	1315

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	532	40.46		783	59.54

Last Year 2013-14							This Year 2014-15					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
Male	18	86	71	306	00	481	15	131	68	318	00	532
Female	35	103	93	509	00	740	27	124	112	520	00	783

Demand ratio 1:1 Dropout : 8.88 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Library Department has undertaken a special initiative for the students preparing for Competitive Exams like MPSC, UPSC, Banking, Railways, Staff Selection Commission etc. Besides the college students, the library extended its generosity to the aspirant of competitive examination from the resourceless strata of society.
- Besides reading room facility from 8.00 am to 7.00 pm including holidays, the Competitive Exam Cell is providing special assistance in form of study material – books, journals, magazines and newspapers .
- The former Chief Editor of The Tarunbharat Mr. Vivek Ghalsasi delivered his speech introducing the ever growing career opportunities in the field of print and electronic media. The speech was organised on 7th Oct 2015.
- Competitive Exam Test in collaboration with Rozgar Sangh, Nagpur was organised. 210 students participated in the exam.
- Ads for Vacancy and Competitive Exams were published on notice board.
- On 26th August 2015, Prof. Nareshchandra Kathole, the Director of Dr. Panjabrao Deshmukh Academy, Amravati, guided the students on the planning and strategies for MPSC/ UPSC exams.
- Library Department also organised the guidance seminar on Competitive Examinations' on 10th January 2016. Wardha District Statistical Officer, Mr. Raju Kondawar and Wardha District Session Court Judge Mr. Virendra Kedar guided the students collaboratively.

No. of students beneficiaries

500

5.5 No. of students qualified in these examinations –.

NET	<input type="text" value="00"/>	SET/SLET	<input type="text" value="00"/>	GATE	<input type="text" value="00"/>	CAT	<input type="text" value="00"/>
IAS/IPS etc	<input type="text" value="00"/>	State PSC	<input type="text" value="00"/>	UPSC	<input type="text" value="00"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- Students Counselling and Career Guidance Cell is operative to aware the students recognising the career opportunities.
- The Cell organised the speech on ‘Digital India’ underscoring the importance of digital literacy for increasing the employability of the students. The expertise professionals from MKCL and Padmavati Infotech Private Ltd, Mr. Kishor Choudhary, Mr. Sourabh Nakhale, Mr. Sachin Barhate and Mr. Akash Dongre conducted the programme on 21st July 2015.
- The government recognised training institute, Youth Change conducted the workshop on 10th August 2015. The programmers guided the students on basics of Tally, DTP and Data Entry.
- Fifteen students appeared for campus interview conducted by TCS Company which was organised by G. S. Commerce College, Wardha. The interview was held in August 2015.
- On 12th Sept 2015, the college invited the Apple Career Institute Wardha in avail guidance for students. The resource persons, Mr. Sumit Urkudkar and Mr. Mukesh Bhave motivated students to initiate the self-employment. They also guided how to identify the opportunity in market, the procedure for licence and registration of the firm.
- IT Park Wardha guided the students on Career Opportunity in Corporate Sectors on 22nd Sept 2015. They also nominated the desired students for corporate training. Ten students of college were selected for the post of Area Manager
- Avaya Farm Specialities Company interviewed and selected Ten students of the college for marketing job.
- The college organised the Mahajob Fair in collaboration with Vision and Sanskruti Center for Social Reconstruction, Wardha. The names of college students as well as outside students were guided and registers for the job requirement.
- Dept of Home Economics organised the visit to the ‘Raman Swayam Rozgar Kendra, Wardha where girl students learned to design the artificial flowers. A One Day workshop on 02 Jan 2016 was organised on ‘Floral Decoration’.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	-	--

5.8 Details of gender sensitization programmes

- Gender Sensitization was conducted through Women Development Cell and Women's Study Centre collaboratively.
- Guest Lecture on 'Women Rights and Security' Was delivered by Police Officer Ms. Ashwini
- Pre-marriage counselling seminar was organised in collaboration with Chetana Vikas Sanstha, Wardha

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	712	33,37,192=00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Issue of delay in disbursement of TA/DA to the sports department students participated in tournaments was raised. The Principal managed the fund immediately and the issue was redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To create and provide facilities of quality education to the students coming from Wardha and nearby rural areas.

Mission: To serve community and social development by inculcating regularity, sincerity, punctuality and perfect discipline to transform the students into responsible citizen of India

6.2 Does the Institution has a management Information System

Yes,

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum is designed & structured by RTM, Nagpur University.
- Suggestions were communicated to the members of Board of Studies of the Uni.
- Principal, Dr. Pushpa Tayde as a member of Board of Studies of Economics, contributed in restructuring the syllabus of UG and PG.
- Prof. Sunil Patne is a member of Board of Studies of Political Science. He contributed in structuring and revision of the curriculum of B. A. and M. A. Political Science.
- Dr. Sucitra Patne is a member of Board of Studies of English. She contributed in structuring and revision of the curriculum of B. A. Part One - English.
- Prof. Sarita Ganraj is a member of Board of Studies of History who contributed in structuring the syllabus of B. A. and M. A. History.
- Syllabus for Certificate Course in Communicative English was designed by Prof. Mahendra Sahare.

6.3.2 Teaching and Learning

- Teaching Plans
- Extensive use of ICT, online study material.
- Classroom seminars by students and assignments
- Slow and advanced learners were identified and extra time and attention was given to upgrade their level. Moreover, advanced learners were provided extra study material-reference books, internet sources etc.
- Documentary films, academic, motivational movies, dramas etc pertinent to the curriculum were shown to the students aiming to enrich their understanding.
- Laboratory work, experiments, study tour, field visits, computer lab, etc tools are used to enhance curriculum understanding of the students.
- Guest lectures, activities through Study Circle were organised.

6.3.3 Examination and Evaluation

- Students' progression was continuously evaluated through class tests, oral questioning and terminal examinations.
- Model Question Banks were provided to the students.

6.3.4 Research and Development

- Research Papers have been published by faculty members in Peer Reviewed Journals & Conference Proceedings with ISBN, ISSN.
- Prof. Suchitra Patne has been awarded PhD Degree by RTM, Nagpur University.
- Duty leave and T. A. And registration fees have been provided to the participants in seminar and conference.

6.3.5 Library, ICT and Physical infrastructure / instrumentation

- Suggested text books and other books by the Faculty members have been purchased.
- CDs and other reference books have been purchased.
- Magazines for Competitive Exams have been subscribed

6.3.6 Human Resource Management

- Available human resource was managed to cater to the maximum outcome.
- Free Medical Check-up and Health Maintenance Camp was organised in which teaching and non-teaching staff were enlightened on health tips and free medical check-up was done.

6.3.7 Faculty and Staff recruitment

- Eligible and efficient visiting faculty members were selected through advertisement and intensive interview screening methods

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

- After Admission counselling was undertaken to help students to opt the subjects of their interest and liking. Thus the students could opt the subjects of their choice.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	LMC/IQAC
Administrative			Yes	LMC/IQAC

6.8 Does the University declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campus Cleaning & Garden Maintenance Committee observes cleaning and maintenance continuously.
- Garbage is disposed properly.
- Daily wages staff has been appointed for campus maintenance and sanitation.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Monthly meetings with HODs to assess and observe the functioning of the teaching – learning, co-curricular and extra curricular activities. Programmes for consecutive months were assigned and difficulties and difficulties in function were discussed and solved.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Result improvement : Results Improved Partially
- Guest Lectures : Organised
- Career Oriented Programme : Certificate Course in Communicative English
- Gender Sensitization Programmes : Organised
- Workshop on Information Management and Application- Library Dept : Yes
- Library Dept –Book Fair and Exhibition : No
- More extension activities and ISRs : Partially
- ICT Training for Teachers : No

- Motivating Non-teaching Staff's participation in workshops organised by UGC HRDC : Participated in workshops organised by University
- Career Counselling and Placement Initiatives for students : Yes
- Workshop on 'Personality and Soft Skill Development' for students : Yes
- Home Eco Dept—Recipe, Rangoli, Mehandi etc Competition : Organised
- Inter-collegiate Seminar for Students : No
- Organising National Seminar/Conference : Proposal Submitted to UGC
- Strengthening Research Publications : Yes
- Organising Intellectual and Cultural Competitions for students : Yes
- Enhancing Sports Programmes and its Outcome : Yes
- Field Visits, Study Tours, Industrial Visits : Yes
- Initiatives for Collaborations and linkages : No
- Submitting Minor and Major Research proposals to UGC : No
- Feedback on Teaching- Learning : Yes
- Home Eco Dept—Apparel and Handicraft Exhibition : Yes
- Home Eco Dept—Recipe Competition, Mehandi, Rangoli etc. : Yes
- Student's Initiatives : Teachers' Day
- Inter-collegiate Seminar for Students : No
- Organising National Seminar/Conference : Proposals submitted to UGC
- Strengthening Research Publications : Some extent

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Reading Room timing has been increased from 8.00am to 7.00 pm including holidays.
- Awards and Prizes to the toppers in exams and sports champions.
- Certificate Course in Communicative English

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Environment Education Dept organised lectures on environment awareness and protection.
- Students prepare project book on various issues related to environment and climate change

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: 1. Dedicated and efficient teaching staff 2. Located at centre of the city.
3. Ready administrative facilities for students

Weaknesses: 1. Insufficient admissions in PG Courses 2. Resource Generation, 3) Non-availability of full time teachers for non-grant courses

Opportunities : 1. Research Journal Publication 2. Strengthening Career Counselling & Placement Cell 3. Fund Generation

Threats : 1. Poor Exam Results 2. Students unemployability

8. Plans of institution for next year

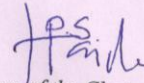
- Improving the exam results
- Strengthening of Remedial and COP.
- Guest Lectures
- Gender Sensitization Programmes
- Workshop on Information Management and Application – Library Dept
- Library Dept : Book Fair & Exhibition
- More extension activities and ISRs
- Organising Intellectual and Cultural Competitions for students
- Enhancing Sports Programmes and its Outcome
- ICT training for Teachers
- Motivating Non-teaching Staff's participation in workshops organised by UGC HRDC
- Career Counselling and Placement Initiatives for students
- Workshop on 'Personality and Soft Skill Development' for students
- Field Visits, Study Tours, Industrial Visits
- Initiatives for Collaborations and linkages
- Submitting Minor and Major Research Projects to UGC
- Feedback on Teaching- Learning, Administration and Curriculum
- Home Eco Dept—Apparel and Handicraft Exhibition
- Home Eco Dept—Recipe Competition
- Student's Initiatives
- Inter-collegiate Seminar for Students
- Organising National Seminar/Conference
- Strengthening Research Publications
- Providing Assignments Book, Practical Activity Book, Extension Activity Book to the students
- Yearly/half Yearly Interdisciplinary Research Journal Publication
- Literary Display Board for students and teachers
- Display Boards for Competitive Exams Library
- Celebrating 70 years of independence - Film Festival Week, Speech –Debate Competition and Lecture series etc.



Signature of the Coordinator, IQAC

Name :- Mahendra Sahare

Assistant Professor



Signature of the Chairperson, IQAC

Name :- Dr. Pushpa S. Tayde

Principal

Lok Mahavidyalaya, Wardha