



Lok Shikshan Prasarak Mandal, Wardha's
LOK MAHAVIDYALAYA, WARDHA

Accredited 'B' Grade by NAAC

Internal Quality Assurance Cell

AQAR 2017-18

Submitted to
National Assessment and Accreditation
Council, Bangalore

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

LOK MAHAVIDYALAYA, WARDHA

1.2 Address Line 1

Bachelor Road

Address Line 2

Pratap Nagar

City/Town

Wardha

State

Maharashtra

Pin Code

442001

Institution e-mail address

principal@lokmv.edu.in

Contact Nos.

07152-242580

Name of the Head of the Institution:

Dr. Mrs. Pushpa S. Tayde

Tel. No. with STD Code:

07152-242580

Mobile:

09423119221

Name of the IQAC Co-ordinator:

Mahendra G. Sahare

Mobile:

09403098804

IQAC e-mail address:

iqaclmvwardha@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

NAAC/WR/MHCOGN 11824

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/01/RAR/35

1.5 Website address:

www.lokmv.edu.in

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	62.30	2004	2009
2	2 nd Cycle	B	2.20	2014	2019
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

11/07/2005

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR -2014-15 submitted to NAAC on 12 – 10- 2015
- ii. AQAR - 2015-16 submitted to NAAC on 03 – 02- 2016
- iii. AQAR- 2016-17 submitted to NAAC on 15- 12- 2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution[□] Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

14

2.2 No. of Administrative/Technical staff

--

2.3 No. of students

--

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

20

2.10 No. of IQAC meetings held :

03

2.11 No. of meetings with various stakeholders:

No.

02

Faculty

02

Non-Teaching Staff

--

Students

--

Alumni

--

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Planned the yearly academic calendar
2. Planned the academic & non-academic activities
3. Analysed the output and feedback
4. Suggested the plan for the future undertakings

2.15 Plan of Action by IQAC/Outcome : **Refer to point 7.2**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body - IQAC

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	07	--	--	--
UG	02	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	01	--	--	09
Others (YCMOU)	UG = 02 PG=02 MBA, M.A. (Marathi)	--	--	--
Total	14		--	09
Interdisciplinary	--	--	--	--
Innovative	--		--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	--
Annual	02

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- | |
|--|
| <ol style="list-style-type: none"> 1. Syllabus of B. A. Part Two is revised to Semester Pattern by RTM, Nagpur University. 2. Syllabus of B. Com Part Two is revised to Semester Pattern |
|--|

1.5 Any new Department/Centre introduced during the year. If yes, give details. - No

--

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	04	10	00	01 Principal

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	03	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

CHB

27

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	07	05
Presented papers	01	03	
Resource Persons	--	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of ICT (PPT, LCD, OHP, Internet, Etc.) in teaching- learning, Presentation and interactive sessions of students, Guest Lectures, field visits, students seminar, survey by Economics, Sociology and Geography department etc
2. Teacher's Study Material (Soft Copy- PPT/PDF Presentation), Model Question Papers, Question Banks is shared with the students and uploaded on the website.
3. Documentary films on important issues related to the curriculum are shown to the students

2.7 Total No. of actual teaching days during this academic year 185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Tests and terminal exams were conducted by college at par with the pattern of University Exam. The results were communicated instantly & the weaker students were counselled and guided.
- Open book class tests are also conducted.
- Model Question Papers, Question Banks are supplied to the students in hard copy and on institutional website.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0 0 04

2.10 Average percentage of attendance of students 85%

2.11 Course/Programme wise distribution of pass percentage :

Sr. No	Course /Programme	Appeared	Pass	Pass Percentage %
1	B. A. I- Sem I	307	33	10.74
2	B. A. I- Sem II	242	37	15.29
3	B. A. II- Sem III	148	37	25.00
4	B. A. II- Sem IV	142	63	44.37
5	B. A. III	116	37	31.90
	B. Com I- Sem I	164	23	18.54
6	B. Com I- Sem II	133	26	19.55
7	B.Com II – Sem III	104	55	52.88
8	B.Com II – Sem IV	100	47	47.00
9	B. Com III	62	32	51.61
10	M. A.Sem I (Marathi)	8	8	100
11	M. A.Sem II (Marathi)	8	8	100
12	M. A. Sem III (Marathi)	10	8	80
13	M. A. Sem IV (Marathi)	10	10	100
14	M. A. Sem I (History)	8	4	50
15	M. A. Sem II (History)	05	03	60
16	M. A. Sem III (History)	6	5	83.33
17	M. A. Sem IV (His)	07	06	85.71
18	M. A. Sem I (Economics)	24	03	12.5
19	M. A. Sem II (Economics)	22	07	31.81
20	M. A. Sem III (Economics)	4	4	100
21	M. A. Sem IV (Economics)	03	02	66.67
22	M. A. Sem I (Sociology)	28	22	78.57
23	M. A. Sem II (Sociology)	26	20	76.92
25	M. A. Sem III (Sociology)	14	14	100
26	M. A. Sem IV (Sociology)	14	14	100
27	M. A. Sem I (Psychology)	20	05	25
28	M. A. Sem II (Psychology)	15	12	80
29	M. A. III (Psychology)	10	07	70
30	M. A. IV (Psychology)	10	09	90
31	B. Lib	03	02	66.66
32	M. Lib & ISc Sem I	03	03	100
33	M. Lib & ISc Sem II	03	03	100
34	M. Lib & ISc Sem III	14	10	71.42
35	M. Lib & ISc. Sem IV	14	14	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC monitors & supervises the teaching-learning process.
2. It motivates the use of ICT in teaching –learning.

3. To evaluate the Teaching Learning Process, students' feedback on Teaching-Learning activities are conducted and the issues are discussed in IQAC and necessary actions are taken on the basis of feedback

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	03 STC
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	04	00	00
Technical Staff	00	00	00	00

Criterion – III 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC promotes faculty members to register for PhD.
- It also motivates attendance and presentation of research articles in conference and seminar.
- Sanctions ODL for faculty to attend seminar, conference and workshops.
- Monitors the academic integrity in research by stating the code of Ethics to check malpractices in research. It encourages teachers to screen the research paper on online free plagiarism checker software of which url link is given on the institution website.
- Teachers are felicitated for the award of PhD degree and for their publications of book. Dr. Sarita Ganraj was felicitated for the award of PhD Degree and Dr. Rajiv Jadhao was honoured for his publication of books with ISBN no.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	02	--
Non-Peer Review Journals		01	--
e-Journals	--	--	--
Conference proceedings	03	04	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	Self Financed	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

03

3.13 No. of collaborations

International 00 National 00 Any other 02
 00

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency 50,000 From Management of University/College --
 Total 50000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	01	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

05

05

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: College Level: 150 Boys= 59 Girls= 91

University level State level
National level International level

3.22 No. of students participated in NCC events: N.A.

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC: N. A.

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="00"/>	
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="02"/>	Any other <input type="text"/>

3.26 Major extension activities and Institutional Social Responsibility during the year 2017-18

1. The NSS students visited Hanuman Hill on 8th Sept 2018. The tree saplings were planted by the students under the guidance of renowned green campaigner and literati, Mr. **Maruti Chitampalli** and Wardha District CEO, Nayana Gunde. Nisarga Seva Samiti Co-ordinator, Mr. **Muralidhar Belkhode** appealed the students to contribute more to conserve the environment.
2. NSS Cleanliness Camp was organised in **Dattapur Kushthrog Seva Dham**. The NSS volunteered to clean the area and bring in the awareness through their activities about hygiene, health and cleanliness.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	33697	--	--	33697
Class rooms	32	--	--	32
Laboratories	05	--	--	05
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	Computers -02, Printer -01 AC-01, Brio Teaching Device-01	UGC Grant	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	492606/-	UGC	492606/-
Others (Chairs, Book Case, Greenboards. Sports Equipments Etc.		124803=00	College Fund	124803=00

4.2 Computerization of administration and library : Yes

1. Administration – fully computerised (CMS, MIS software are operative in office)
2. Online admission, online scholarship, enrolment, Exam forms and online Sevaarth Salary etc are being functioned with computerised administration.
3. Library – Fully Computerised (Libman, Kiosk are used for functioning)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14694	--	469	1,22,399	15163	4918737
Reference Books	1241	--	--	--	1241	
Other Books	3327	--		--	3327	
e-Books	--					
Journals	07	--	--	--	07	--
Digital Database	--	--	--	--	--	--
CD & Video	10	--	--	--	--	--
Others (Magazine)	12	--	--	--	12	535

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	28+ 12 (Laptops)	12	03	03	01	08 + 1 (Laptop)	04+ 11 (Laptops to teachers)	01
Added	02	00	01	00	00	02	00	00
Total	42	12	04	03	01	11	15	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Free internet facility for Teachers and students in computer lab
- MIS and AISHE handling and operating training workshop organised by RTM, Nagpur University was attended by Nodal Officer, Prof. M. N. Pimpale
- Training related to Generating and Filling in Online Exam forms conducted by University was attended by non-teaching staff.
- Workshop was organised for students on ‘**Email Creating & Operating**’ by Deptt. of English.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.66263
ii) Campus Infrastructure and facilities	2.46851
iii) Equipments	0.61345
iv) Others	0.000
Total :	3.74459

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarship & Free ship facility to SC/ST/OBC and Minority students.
- Concession in tuition fee, easy instalment of admission fees
- College Magazine & prize & certificate distribution for students' achievement in Academic, Cultural and Sports Activities.
- Extra Classes, Remedial Classes, Bridge course, Value Added Courses, Field Visits and vocational trainings programmes are conducted for the students.
- Guidance for Competitive Exams and Career Counselling are conducted for the students.
- Grievance Redressal Cell, Women Development cell and Anti-ragging cell are active in taking the care of students' problems.
- Track suits, nutritional food and TA are offered to Sports students.
- Students Support and Mentoring Cell is proactive to provide Psycho-social support to the students.

5.2 Efforts made by the institution for tracking the progression

- Regular staff meetings
- Result evaluation & academic audit
- Regular feedback from students
- Performance Appraisal System for Teaching and Non-teaching staff

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
995	180	00	00	1175

(b) No. of students outside the state

00

(c) No. of international students

00

	No	%
Men	510	43.40

Women

	No	%
Women	665	56.59

	Last Year 2016-17						This Year 2017-18					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
Male	22	87	71	281	00	461	194	90	54	183	0	510
Female	25	102	124	447	00	698	271	105	74	215	0	665

Demand ratio 1:1

Dropout : 9.88 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Library Department has undertaken a special initiative for the students preparing for Competitive Exams like MPSC, UPSC, Banking, Railways, Staff Selection Commission etc. Besides the college students, the library extended its generosity to the aspirant of competitive examination from the resource less strata of society.
- Besides reading room facility from 8.00 am to 7.00 pm including holidays, the Competitive Exam Cell is providing special assistance in form of study material – books, journals, magazines and newspapers.
- Ads for Vacancy and Competitive Exams were published on notice board.

No. of students beneficiaries 300

5.5 No. of students qualified in these examinations –

NET	<table border="1"><tr><td>00</td></tr></table>	00	SET/SLET	<table border="1"><tr><td>00</td></tr></table>	00	GATE	<table border="1"><tr><td>00</td></tr></table>	00	CAT	<table border="1"><tr><td>00</td></tr></table>	00
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IAS/IPS etc	<table border="1"><tr><td>00</td></tr></table>	00	State PSC	<table border="1"><tr><td>00</td></tr></table>	00	UPSC	<table border="1"><tr><td>00</td></tr></table>	00	Others	<table border="1"><tr><td>06</td></tr></table>	06
00											
00											
00											
06											

5.6 Details of student counselling and career guidance

- A lecture on ‘Banking Career’ was organised by Commerce Dept on 16/09/2017. The lecture was delivered by HDFC bank officers, Mr. Shridhar Kulkarni and Mr. Pratik Dhobe.
- A workshop on ‘Strategy for the Preparation of MBA –CET Exam and its Admission Procedure’ was conducted by Commerce Dept. on 05/02/2018. Dr. Ajay Pethe, Asso. Professor in Datta Meghe Institute of Business Management and Research, Wardha guided the students.
- A expertise talk on ‘The Importance and Scope of Self-employment’ was organised on 15/02/2018. Mr. Haridas Khelkar, a credit officer from Bajaj Finance Ltd, illumined the students.
- Dept of Home-Economics organised the students’ visit to renowned entrepreneur, Ms. Sangita Badhe’s ‘Harmony Entrepreneurs’ on 23/02/2018. The students are given information and demonstrations of making different items from micron threads. They are encouraged to undertake self-employment in the industry of household decorates.

No. of students benefitted

200

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	-	--

5.8 Details of gender sensitization programmes

- A Guest Lecture on ‘Gender Equality and Women Empowerment’ was organised on 26th Sept 2017. The guest speakers Ms. Sana Pandit, a Social Activist and Ms. Alka Bhugul, Women Grievance Redress Committee

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	09	44,622=00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

1.. The NSS students visited Hanuman Hill on 8th Sept 2017. The tree saplings were planted by the students under the guidance of renowned green campaigner and literati, Mr. **Maruti Chitampalli** and Wardha District CEO, Nayana Gunde. Nisarga Seva Samiti Co-ordinator, Mr. **Muralidhar Belkhode** appealed the students to contribute more to conserve the environment. NSS students with groups extend their contribution by watering the plants on the hill weekly under the guidance of Mr. Muralidhar Belkhode. The institute has the collaboration with Nisarg Seva Samiti Wardha for the shared motif of protection and conservation of environment.

2. NSS Cleanliness Camp was organised in **Dattapur Kushthrog Seva Dham**. The NSS volunteered to clean the area and bring in the awareness through their activities about hygiene, health and cleanliness.

3. Dept of Economics conducted the field survey of Facilities Given to the Backward Class Residents of Pipari Grampanchayat Area. The analysis report is prepared and submitted to Sarpanch of Pipari Grampanchayat, Wardha.

5.13 Major grievances of students (if any) redressed: 01 –Environmental Science Grade was not printed on the marksheets of the students of B. A. II and B. Com. II. After correspondence to the university exam section, the problem was redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To create and provide facilities of quality higher education to the students coming from Wardha and nearby rural areas.

Mission: To serve community and social development by inculcating regularity, sincerity, punctuality and perfect discipline to transform the students into responsible citizen of India

6.2 Does the Institution has a Management Information System

Yes, All the data of college admission, registration and classification are undertaken in MIS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum is designed & structured by RTM, Nagpur University.
- Dr. P. S. Tayde: Semester Pattern Curriculum of B. A., M. A. (Economics) and also designed the value added course of Online Banking and Digital Marketing which is run by the college
- Prof. Sunil D. Patne: Semester Pattern Curriculum of B. A., M. A. Semester Pattern (Pol. Science) and also designed the value added course of Human Rights which is run by college from the session 2017-18.
- Dr. Suchitra S. Patne: Semester Pattern Curriculum of B. A. and M. A. (English) and also designed the value added course of Women Rights.
- Prof. Sarita S. Ganraj: Semester Pattern Curriculum of B. A. and M. A. (History)
- Dr. Avinash Sahurkar: designed the syllabus the value added course in Income Tax for students.
- Dr. Anil Surkar designed the value added course of Communication skill Development.
- Dr. Vishwanath Betal designed the value added course of Writing Skills
- Prof. Manohar Pimpale designed the value added course of Functional English Grammar.
- Prof. Sonali Bansod designed the value added course of Embroidery and Stitching.
- Dr. Vilas Bhimanwar designed the value added course in Computer Skills and INTERNET SURFING which is started in 2017-18.

6.3.2 Teaching and Learning

- Teaching Plans
- Extensive use of ICT, online study material, question banks, model question papers.
- Classroom seminars by students and assignments
- Slow and advanced learners were identified by formal test and extra classes and tests were undertaken to upgrade their level. Moreover, advanced learners were provided extra study material- reference books, internet sources etc.
- Documentary films, academic, motivational movies, dramas etc pertinent to the curriculum were shown to the students aiming to enrich their understanding.
- Laboratory work, experiments, study tour, field visits, computer lab, etc tools are used to enhance curriculum understanding of the students.
- Guest lectures, activities like classroom seminar, group discussions, part playing through Study Circle were organised.

6.3.3 Examination and Evaluation

- Students' progression was continuously evaluated through class tests, oral questioning and terminal examinations.
- Model Question Banks were provided to the students.
- Students' complaints and grievances related to hall tickets, marksheets, withheld results, revaluations are resolved by communication with the university on priority basis. A special employee is deputed to resolve the issues.
- College also provides the facility of submission of examination forms for ex-students and external students.

6.3.4 Research and Development

- Research Papers have been published by faculty members in Peer Reviewed Journals & Conference Proceedings with ISBN, ISSN.
- Prof. M. G. Sahare submitted the PhD Thesis to RTM, Nagpur University.
- Duty leave and T. A. And registration fees have been provided to the participants in seminar and conference.

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.5 Library, ICT and Physical infrastructure / instrumentation

- Suggested text books and other books by the Faculty members have been purchased.
- Other reference books have been purchased.
- Magazines for Competitive Exams have been subscribed

6.3.6 Human Resource Management

- Available human resource was managed to cater to the maximum outcome.
- Free Medical Check-up and Health Maintenance Camp was organised in which teaching and non-teaching staff were enlightened on health tips and free medical check-up was done.

6.3.7 Faculty and Staff recruitment

- Eligible and efficient visiting faculty members were selected through advertisement and intensive interview screening methods

6.3.8 Industry Interaction / Collaboration

- 1) The students of Home Economics Dept. visited the Gruh Udhog run by Mrs. Sumitra Bais on 22nd Oct 2017.
- 2) Dept. of Economics organized the field visit to Parle-G Factory, Nagpur.
- 3) Dept. of Geography visited Sevagram Village on 12/02/2018 and undertook the social, economic and ecological survey of the village.
- 4) Dept. of Geography also undertook the geographical survey of Bor Tiger Reserve on 16/02/2018. The students studied the forest ecology and structures of valleys and mountains.
- 5) Psychology Dept organised the educational visit to Sharada Deaf and Dumb School, Nalwadi, Chhaya Bal Sudhar Gruh Wardha and Wardha District Jail on 03/10/2018 in order to study the psycho-social study of the problems existed in the society.
- 6) Dept of Library visited the library of St. Gajanan Maharaj College of Engineering, Shegaon on 17th Jan 2018.

6.3.9 Admission of Students

- Admission process is undertaken on first come first serve basis. The widespread publicity for admission is given in newspapers, pamphlets, website banners. Information of admission fee structure is given in printed and online brochure.
- After Admission counselling was undertaken to help students to opt the subjects of their interest and liking. Thus the students could opt the subjects of their choice.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	CDC/IQAC
Administrative			Yes	CDC/IQAC

6.8 Does the University declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

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6.12 Activities and support from the Parent – Teacher Association

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6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- | |
|--|
| <ul style="list-style-type: none">• Campus Cleaning & Garden Maintenance Committee observes cleaning and maintenance continuously.• Garbage is disposed properly.• Daily wages staff has been appointed for campus maintenance and sanitation. |
|--|

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- | |
|--|
| <ul style="list-style-type: none">• Monthly meetings with HODs to assess and observe the functioning of the teaching – learning, co-curricular and extra curricular activities. Programmes for consecutive months were assigned and difficulties and difficulties in function were discussed and solved. |
|--|

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

<p>a) Strengthening of Remedial and COP: Extra classes were engaged to facilitate the students to meet the academic needs of students. Certificate Course in Communicate English was conducted.</p> <p>b) One more ICT Classroom is installed on 25 March 2018.</p> <p>c) Initiatives for Collaborations and linkages: The MoU for collaborations with i) Vevekanand Kendra, Kanyakumari branch- Wardha and ii) Nisarg Seva Samiti, Wardha Gymnasium: A Room is allotted.</p> <p>d) Guest Lectures: Conducted</p> <p>e) Gender Sensitization Programmes: Conducted</p> <p>f) Workshop on Information Management and Application – Library Dept – Conducted</p> <p>g) Library Dept : Book Fair & Exhibition-- Conducted on 07/09/2017</p> <p>h) More extension activities and ISRs- Conducted</p>
<ul style="list-style-type: none">• Library Dept : Book Fair & Exhibition-- Conducted on 07/09/2017• More extension activities and ISRs- Conducted• Organising Intellectual and Cultural Competitions for students: Debate, Speech, Cultural Activities- Dance, Singing, Drama, Essay Competition were organised during 11th -13th January 2018.• Enhancing Sports Programmes and its Outcome—Conducted<ul style="list-style-type: none">• Career Counselling and Placement Initiatives for students: Workshops conducted• Workshop on ‘Soft Skills :Connecting Students from Classroom to Career’” was organised on 11th Sept 2017.• Field Visits, Study Tours, Industrial Visits : Conducted by Eco Dept, Soc. Dept, Library Dept, Psychology Dept & Geography Dept.• Submitting Minor and Major Research Projects to UGC: UGC is not facilitating the Grants for the projects.• Organising National /International Level Seminars: Nil• Establishment of Incubation Centre: Yes• Feedback on Teaching- Learning & Curriculum : Feedback Conducted• Home Eco Dept—Apparel and Handicraft Exhibition: Conducted• Home Eco Dept—Recipe Competition: Conducted• Seminar for Students: Conducted• Student’s Initiatives : Yes

- Strengthening Research Publications: **Research Papers & Books Published**
- Field Visits, Study Tours, Industrial Visits : Yes
- Feedback on Teaching- Learning and Curriculum : Yes
- Home Eco Dept—Recipe Competition, Mehandi, Rangoli etc. :Yes
- Student’s Initiatives : Yes

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Value Based Short Term Courses.
- Study Material on Websites
- Students’ Initiation for Survey of Problems in Local Community

7.4 Contribution to environmental awareness / protection

- Environment Education Dept organised lectures on environment awareness and protection.
- Students prepare project book on various issues related to environment and climate change
- NSS students participated in Plantation Drive conducted in collaboration with Nisarg Seva Samiti Wardha
- Green Corridor is created at Library Reading Room verandah

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: 1. Situated at the heart of the city. 2. Well Qualified and Experienced Teaching Staff 3. Support Facilities to the Rural Background students. 4. PG Students Appear in University Merit Lists

Weaknesses: 1. Poor Academic Background of the students, 2) Unsatisfactory Results of UG courses, 3. Lack of Professional & Vocational Courses

Opportunities : 1. Strengthening of Competitive Examination Cell 2. Strengthening Career Counselling & Placement Cell 3. Extending Community Engagement of Students

Threats : 1. Insufficient admissions in PG Courses 2. Declining Trend to appear for BA/B. Com Courses.

8. Plan of Action for the Institution for the year 2018-19:

- Improving the exam results:
- Strengthening of Remedial and Value Added Courses :
- Guest Lectures : Gender Sensitization Programmes:
- Workshop on Information Management and Application for Students
- Collaboration and MoU with Mahalaxmi Gruh Udyog Deoli
- Collaboration and MoU with Ruikar Institute of Labour Welfare Nagpur
- More extension activities and ISRs-
- Organising Intellectual and Cultural Competitions for students:
- Enhancing Sports Programmes and its Outcome—
- ICT training for Teachers:
- Career Counselling and Placement Initiatives for students:
- Workshop on ‘Personality and Soft Skill Development’ for students:
- Field Visits, Study Tours, Industrial Visits and training
- Survey of nearby community for sensitizing students with the local issues

- Organising National /State Level Seminars:
- Feedback on Teaching- Learning, Curriculum from different stakeholders
- Home Eco Dept—Apparel and Handicraft Exhibition:
- Seminar for Students:
- Strengthening Research Publications:
- NAAC Assessment Preparation

(Name & Signature of
IQAC Co-ordinator)

.....
Mahendra G. Sahare

(Mahendra G. Sahare)



(Name & Signature of
Principal/Chairman IQAC)

.....
P.S. Jadhav

Principal,
Lok Mahavidyalaya,
WARDHA.